



130 Lake Street, PO Box 625, Cairns QLD 4870

### CHEQUE ENCASHMENT REQUEST

<b>Date Required:</b>	
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<b>Drawn by:</b>	<b>Account Name:</b>			
	<b>BSB:</b>	084 - 352	<b>Account No:</b>	

<b>Cheque No:</b>	
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<b>Payee:</b>	Cash
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*(NB: Also "Please pay cash" at top of cheque & signatories to sign)*

<b>Amount:</b>	\$
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<b>Breakup:</b>	\$100	
	\$50	
	\$20	
	\$10	
	\$5	
	\$2	
	\$1	
	\$0.50	
	\$0.20	
	\$0.10	
	\$0.05	
	<b>Total</b>	\$

<b>Cheque signed by:</b>	
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<b>Cash to be collected by:</b>	
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<b>Other request:</b>	
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